



OTK BOM Minutes – Jan.21st, 2026

APPROVED

Board of Management Meeting

Status: In-person

Location: North Grenville Public Library

Date and Time of Meeting: Jan.21st, 2026 11:00-1:00

Present: Shelley, Debbie, Talia, Sierra, Mary-Anne, Amanda

Absent:

Regrets: John Barclay Brandy Gould

Others:

Call to Order at: 11:05am

Reading of Land Acknowledgement: The BIA acknowledges that the BIA operates on the territory of the Anishnabek. We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

Opening Statement

Assignment of Recording Secretary: Mary-Anne

Review and approval of Agenda for meeting of Nov. 19th, 2026.

Motion to approve: Moved by Amanda, seconded by Sierra

Review and approval of BoM Minutes of December 17, 2026. - postponed

Motion to approve: Moved by , seconded by

Review of Executive Committee Minutes Jan.7th, 2026

Disclosure of interest: none

Deputations none

DISCUSSIONS & DECISIONS

- **Expansion Updates:** Draft By-Law pending. Letters hopefully being sent out January 26th. Calculation may mean the cap may result in a smaller budget than requested. If the budget contained a 5% contingency, that would more than cover it.
 - Discussion - Talia suggested minimum of \$300, Matt asked if members vote on budget, Sierra confirmed no. Shelley will ask John to consider minimum in planning. Mary-Anne suggested disclosing min/max at AGM.
- **Delegation Completed:** Shelley advised that she, Talia and Kara attended NG Council meeting as per previous minutes for 2026 budget ask . Shelley said surprisingly there were very few questions. Debbie mentioned the details for the ask were not included in the agenda package so they did not have an opportunity to review in advance. In the future, ask the clerk to include them in agenda package.
- **BIA Golf Shirts:** Who needs a different size? Mary-Anne commented on a different style of shirt that is stretchy. Shelley will be meeting with supplier to see about discount for getting replacements
- **AGM:** Update
 - Add interim 20th anniversary celebration
 - Tom Graham will be guest speaker
 - Board mtg to follow to adopt budget
- **Executive Director:** Report and Recap of Months activities
 - In board package
- **Municipal Contacts:** Brainstorm and Review, who to come to BIA Board meetings
 - Matt said he can pass on whatever is needed to other municipal staff so send communication to him
- **Public Art Policy:** Discussion (see MNG's policy)
- **Advocacy:** recycling - any other new issues or updates? Shelley met with municipality to explore options for business recycling. Joint BIA/chamber will advocate to council and Province?
- **Board/Committee Development:** anyone of interest? Amanda from Cheekly Mama expressed an interest. If expansion goes ahead, we will need more board members.

Reports

- Municipal Report – Matt Gilmer
 - See board package
 - Talia asked about available spaces for rent/sale, Matt confirmed that they are featured on MNG's website. Shelley suggested pop up shop to be further discussed.
- Financial Report – Sierra.
 - See board package. Shelley asked about reserve - Sierra said approx \$38,000
 - Sierra said mtg with MNG Feb 5th @ 130 - online re HST - Shelley to attend
- Programming & Marketing Committee Report – Nina
 - See board package. Discussion of a brainstorming sessions about new ideas
- Buskerfest - Sierra
 - Budget has been prepared with both options of grant being received and without
 - Sponsorship - new volunteer stepped up to help with this
 - Parking lot for community stage - send request to Matt and he will pass on/follow-up
- Executive Report - Shelley
 - As per board package

Other Business –

Sierra - Kara's brother works for an organization doing career day at schools and they are looking for people to speak to the students. Contact details passed on

Mary-Anne - discount book opportunity for BIA members - will send out a link

Shelley - further to Talia's email - discussed approaching community meals about moving to Monday from Tuesday due to loss of business. Deb will speak to committee

Period For Questions from Members, Public and Media - n/a

Summary of Actionable Items

Close of Meeting

Motion: to close: .12:58pm Moved by Sierra , seconded by Amanda. Carried.

Meeting closed at: 12:58pm

Next Meeting: Jan.21st, 2025 at 11:00am.