



2025.09.17 OTK BOM MINUTES

Board of Management Meeting

Status: In-person

Location: North Grenville Public Library

Date and Time of Meeting: September 17th, 2025 11:00-1:00

Present: Brandy Gould, Sierra Jones-Martel, Shelley Mitchell, John Barclay, Deb Wilson, Mary-Ann Leang, Nina Tachuk,

Absent/Regrets:

Others: Talia Hreljac (Staff)

Call to Order at: 11:03AM

Reading of Land Acknowledgement: The BIA acknowledges that the BIA operates on the territory of the Anishnabek. We recognize all First Nations, Métis, and Inuit peoples who now call North Grenville their home. We respect and support the need for cultivating a strong relationship, and we commit to Indigenous-informed decision making to foster the path towards reconciliation.

Opening Statement

Assignment of Recording Secretary: Brandy Gould

Review and approval of Agenda for meeting of Sept. 17th, 2025.

Motion to approve: Moved by Sierra, seconded by John. CARRIED

Review and approval of BoM Minutes of July 16th, 2025.

Motion to approve as amended: Moved by John, seconded by Nina. CARRIED

Review and approval of BoM Exec. Special Meeting Minutes of Sept. 3, 2025.

Motion to approve: Moved by Mary-Ann, seconded by Sierra . CARRIED

Disclosure of interest: N/A

Deputations: N/A

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DISCUSSIONS & DECISIONS

- **Expansion Prospectus and Updates:** John to report
 - Board to focus on the draft membership packet.
 - Discussion to retain Associate Memberships after Expansion
 - Introduced a 2026 “high-level” budget, highlighting totals with Expansion vs. without.
- **Clothier Parking lot:**
 - No updates yet
- **Member Survey Results:** Talia to report
 - Before sharing the survey results, emphasize how many times we sent out and how many people replied.
 - Resend with an improved subject line to increase visibility
- **Funding Updates:** recap where we are with RTO9 and the 2 Grenville Future fundings
- **Marketing and Promotion Plan:** Update
 - Canada Post just went on partial strike, rack cards in limbo
 - Membership document: Board to give comments by Monday Sept. 22 on changes or concerns.
- **Marketing Video:** Release Plan: Talia to report
 - Discussed how best to share.
- **Sunflower Garden of Thanks:** Who to honour
 - We have approval to add to Rotary Park
 - Annual volunteer awards (suggested names?)
- **AGM:** Jan.15/26 - any updates
- **Executive Director:** Report and Recap of Months activities
- **AI Policy:** Discussion
 - Follow the Municipality (shelf until they have a policy in place?).
 - See if OBIAA has a policy in place?
- **Municipal Contacts:** Brainstorm and Review
- **Board/Committee Development:** anyone of interest?

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Reports

- Municipal Report – Matt Gilmer (did not attend meeting)
- Financial Report – Sierra.
 - still dealing with audit
- Programming & Marketing Committee Report – Nina
 - Volunteer appreciation tabled to 2026
 - Possible Community Living collaboration for Christmas & Halloween
 - Wall Mural updates
 - Discussed the idea of Floral Beautification Packages for Downtown Businesses/
Discounted Rate
- Buskerfest - Sierra
 - Revisions to Buskerfest Evaluation Report
 - Friday night festivities and the success of two days (re: funding/grants).
- Expansion Committee Report – John
- Executive Report - Shelley
-

Other Business –

Period For Questions from Members, Public and Media

Summary of Actionable Items:

- Create a “Finance Group” allocated to the review and creation 2026 budget?
- Discussed sending the “Members Only” newsletter out on the same day every week.
How to increase visibility?

Close of Meeting

Motion: to close: Moved by Mary-Ann, seconded by John. CARRIED
Meeting closed at: 1:08PM

Next Meeting: October 15th, 2025 at 11:00am.