



# Minutes

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## **Old Town Kemptville BIA Board of Management Meeting**

**Status:** In-person

**Location:** North Grenville Public Library

**Date and Time of Meeting:** February 27, 2023 at 7:30pm.

**Present:** Dave, Meagan, Sierra, Shelley, Courtney, John and Deron (staff).

**Absent:**

**Regrets:**

**Guests:** Debbie W, Su Ouellette, Heidi Allcott and Matt G.

**Call to Order at: 7:31pm**

**Reading of Land Acknowledgement:** "We begin this meeting by acknowledging that we are meeting on the traditional territory of the Anishinaabe, Haudenosaunee and Huron Wendat First Peoples. We do so respecting both the land and the Indigenous people who continue to walk with us through this world. We are grateful for the opportunity to gather here.

In recognition of the contributions and importance of all Indigenous Peoples, we strongly support Truth and Reconciliation Calls to Action in our nation and commit to support local endeavors where possible."

**Assignment of Recording Secretary:** Shelley and Deron.

**Review of agenda for meeting of February 27, 2023.**

**Motion to approve agenda for February 27, 2023. Moved by Meagan, seconded by Courtney. Carried.**

**Review of minutes for meeting of January 30 and February 6, 2023.**

**Motion to approve minutes for January 30 and February 6, 2023. Moved by Meagan, seconded by John. Carried.**

**Review of Executive Committee Minutes. Done.**

**Disclosure of interest:** None.

*Note: unless otherwise stated in these minutes, all motions to accept or approve were unanimously supported.*

## **Opening Statements**

## **Deputations**

## **Discussion**

- Approval of 2023 Old Town Kemptville BIA Budget.
  - John suggested that we defer the discussion on the budget until the outcome of the municipal budget has been known.
  - Shelley suggested that we consider the purpose of the BIA Reserve of approximately \$40946 pending the results of the 2022 audited financial statements.
  - Motion: To defer discussion on the BIA Budget until the next Board Meeting on March 20, 2023. Moved by Meagan, seconded by Sierra. Carried.
- Review of BIA Workplan.
  - Motion: To approve the 2023 BIA Workplan as presented. In addition it is understood that the BIA Workplan is a living document and will be updated from time to time. Moved by John, seconded by Meagan. Carried.
- Approval of 2021 audited financial statements.
  - Motion: To approve the 2021 Old Town Kemptville BIA Audited Financial Statements. Moved by Meagan, seconded by Courtney. Carried.

## **Reports**

- Municipal Report – **Matt Gilmer and Deputy Mayor Barclay.**
  - Economic Development news relevant to the BIA and downtown.
  - Given.
- Financial Report – Sierra.
  - Given.
- Programming & Marketing Committee Report – Shelley.
  - Currently working on organizing Easter Bunny Hop.
  - Working on programming for Kemptville Live.
- Executive Director's Report – Deron.
  - Meeting with GCFDC.
  - Full steam ahead on Buskerfest.
  - Evolution Games is finally open for business.
  - Shoutout to Pubic Works for the new street lights.

## **Other Business Arising From Discussion**

**Period For Questions From Members, Public and Media**

- Su requested that each BIA member be given an opportunity to be highlighted on the OTK BIA Facebook page.
- Shelley mentioned the KDCA and its community awards program and the need for young nominees.

**Summary of Actionable Items****Closed Session****Close of Meeting**

Meeting closed at: 8:17pm

Motion to close: Moved by Meagan, seconded by Sierra. Carried.

**Next Meeting: March 20, 2023 at 7pm.**