



Draft Minutes

Old Town Kempthville BIA Board of Management Meeting

Location: North Grenville Municipal Centre

Date of Meeting: Wednesday January 15, 2020

Time of Meeting: 6:05pm

Present: Kim S, Melanie C, Stephen B, Sierra J, Will P and Deron J.

Absent: Jim M.

Regrets: Debbie W, Ken S and Shelley M.

Guests: Hillary G and Mark G.

Call to Order: – Chair Kim Smalridge.

Review of Agenda – *Quorum was not reached, Information-only meeting.*

Disclosure of interest – *Quorum was not reached, Information-only meeting.*

Review of Executive Committee Notes – *none.*

Review of the BoM minutes of November 20, 2019. *Quorum was not reached, Information-only meeting.*

Note: unless otherwise stated in these minutes, all motions to accept or approve were unanimously supported.

Deputations

- Mark Guy – Director of Parks, Recreation and Culture, Municipality of North Grenville. *Mark gave a generally themed Powerpoint presentation about Parks, Recreation and Culture department and fielded a number of questions from board members.*

Governance

- Discussion on Tweed Collective. *Deron, Sierra and Melanie will meet to suggest potential projects for grant consideration.*
- Resignation of Kim Smalridge. *Deferred to next meeting.*
- Review governance policy guide. *Hillary G has provided feedback by email. Deferred to next meeting.*

Reports

- Municipal Report – Given by Hillary.
- Financial Report – Stephen Bent – given.
- Expansion Steering Committee Report – Stephen Bent – given.
 - Stephen advised that he would like to see the committee meet in February. He will email the members of the committee next week.
- Events Committee Report – Melanie Charlebois – given.
 - Old Town Kemptville Christmas
 - 12 Days of Christmas
 - Trivia night – Hillary suggested contacting a trivia provider from Ottawa that she knows. Deron suggested the historical society could provide some local historical trivia.
 - Stephen suggested to the Events Committee to consider an outdoor movie night in the downtown.
- Executive Director's Report – Deron Johnston – given. Deron will have a recommendation on associate membership finalized for next meeting. Deron will have a proposed event prospectus ready for next meeting.

Other Business

- Blue Umbrella – Sierra advised board about an important event about dementia happening at the library.
- Consider an action for dealing with County Road 43 Expansion issue. Deron suggested that he draft a letter or statement about the issue and bring it to the next board meeting.
- ED application to OBIAA Advisory Committee. Group suggested that Deron apply to join committee with the knowledge that the BIA may not be able to provide any financial support for this.
- Update on Executive Director's employment status. Stephen said that an email would be sent to the board about this subject to discover the board's availability to meet to discuss.

Period For Questions From Public and Media – none.

Close of Meeting

Meeting closed at 8pm. Motion to close. Information-only meeting.

Next Meeting

February 19, 2020.